

**Madbury Planning Board - Inquiry Tracking Sheet**

Applicant	Property	Issue	Actions	Status
Mark Smith New partys nameunknown	Map 1, Lot 22	Change subdivision setbacks	13 May: Applicant inquired about changing setbacks for property on the reservoir in light of possible sale. 13 May - 11 Jun: Discussed seeking a variance or change to existing subdivision with applicant. 9 Jun: Forwarded to ZBA for possible consideration following verbal discussion. 17 Aug: Informed by that the new owner / buyer inquired with ZBA about changing setbacks.	11 Jun: TBD whether ZBA or PB issue. Believe applicant will not proceed with either. <b>Closed</b> <b>15 Aug: Reopened. Awaiting new owner /buyers decision.</b>
Jack Kaiser (Doucet Survey) for Gangwer Family	105 Perkins Map 9, Lots 18 & 18M	Lot Line Adjustment	12 Aug: Applicant inquired about scheduling lot line adjustment app 14 Aug: Forwarded application and offered informal hearing. 20 Aug: Responded waiting to speak with Gangwers	14 Aug: Awaiting response <b>20 Aug: Awaiting owner go ahead.</b>
Mike Sievert for Durham Evangelical Church	240 Littleworth Map 9, Lots 31/31A	Lot Line Adjustment	25 Jun: Applicant inquired about scheduling lot line adjustment app 25 Jun: Forwarded application and scheduling timeline. Offered informal hearing. Applicant will try to meet suspense for 17 Jul hearing. Informal hearing wanted but date TBD. 1 Jul: Followed up asking 3 or 17 Jul for preliminary review.	26 Jun: Waiting to schedule preliminary review 1 Jul: Preliminary review scheduled for 17 Jul <b>17 Jul: Awaiting Application</b>
Nad Reynolds for Revision Energy and Anthony Diberto Property Owner	320 Knox Marsh Map 8: Lot 1	Commercial Solar Farm	10 May: Applicant inquired about building a 5 MW solar farm on leased land. 6 Jun: Informal hearing The board determined that that a commercial solar array is not a permitted use in the RA district and that a variance from the ZBA would be required. Recommended applicant meet with ZBA. 18 Jun: Applicant met informally with ZBA. 26 Jun: Discussion between consultant and PB and ZBA chairs on who goes first PB or ZBA. Applicant notified ZBA will go first.	26 Jun: ZBA agreed to hear variance application prior to site plan application. <b>1 Jul: Variance may be heard in August. Awaiting results.</b>
Jennifer Mercier	240 Littleworth Map 1, Lot 36	Home Occupation	10 Jun: Applicant inquired about possible wellness with workshops and small retreats. 11 Jun: Forwarded info on Home Occupations and offered to schedule informal hearing 26 Jun: Forwarded follow-up status check. Applicant request preliminary review at next (i.e., 3 Jul) meeting. 6 Aug: Requested status update	10 Jun: Awaiting response from applicant. 28 Jun: Applicant declined 3 Jul meeting, indicated they need to do more planning before applying. <b>7 Aug: May move from proerty at the end of Aug, but also may stay. Monitor for decision.</b>
Sean Peters for Revision Construction	10 Lee Road Map 8, Lot 9	Expand Preexisting Non-Conforming Use	28 May: Applicant inquired about replacing existing two unit apartment building with larger multi unit building. 29 May: Forwarded info on preexisting non conforming use and variances. Offered informal hearing. 26 Jun: Forwarded follow up status check. 1 Jul: Applicant asked for next available meeting for preliminary review. 17 Jul: At prelim review, PB indicated Site Plan review application then ZBA Special Exception are needed.	31 May: Indicated they are not ready for informal hearing yet. 26 Jun: Awaiting response from applicant 1 Jul: Waiting to see if applicant wants 3 Jul or 17 Jul. 2 Jul: Preliminary review scheduled for 17 Jul. <b>17 Jul: Awaiting Application</b>
Angela McCarthy	320 Route 108 Map 10, Lot 9	Home Occupation	11 Feb: Applicant inquired about possible home based salon. 13 Feb: Forwarded info on Home Occupations and offered to schedule informal hearing 20 Feb: Informal hearing with PB held. 22 Mar: Forwarded follow up status check. Applicant emailed that they intended to apply. 26 Jun: Forwarded follow up status check. 6 Aug: Requested status update	26 Jun: Awaiting application/response from applicant <b>6 Aug: Responded still interested. Awaiting outcome of old home sale (on to market in three weeks) and price negotiations on Madbury home.</b>
Daniel Gordon LandCare (LC)	282 Knox Marsh Road Map 9, Lots 3 & 4	Site Plan Commercial Expansion	14 Dec: Applicant inquired about adding two Quonset huts to his commercial property. 19 Dec: During informal hearing, the board determined a full site plan review was needed to (1) add the huts, (2) because an old site plan was still in force that predated LC and that LC was not in compliance with that site plan and (3) because LC was using adjoining residential property for commercial storage. 4 Jan: Applicant indicated he would apply for SPR. 22 Mar, 14 May, 26 Jun: Forwarded follow up status checks. Applicant indicated they were waiting for ground to dry out for survey work. 28 Jun: Applicant hoping for survey around end of July. 6 Aug: Requested status update.	<b>Business does not conform with current site plan. Awaiting application.</b> 28 Jun: Applicant hoping for survey to be available late July <b>7 Aug: Responded wetland updates are complete, waiting for engineer to start. Timeframe update expect in approx two weeks.</b>
<b>Closed Inquiries</b>				
David Bacon CMA Engineers for Town of Madbury	Nute Road Bridge over Bellamy River	Wet Area and Shoreland Overlay Districts Conditional Use Permit (CUP)	9 Jul: Engineer inquired about CUP requirements and process. 11 Jul: Consultant researched if CUP is required for "governmental use" per RSA 674:54. RSA excludes public highways. Confirmed that CUP is 17 Jul: Basic CUP info forwarded to engineer. 21 Jul: PB memo forwarded to Select Board. On Select agenda for 26 Jul	17 Jul: Awaiting response 26 Jul: Awaiting Select Board decision 9 Aug: Select Board agreed that CUP is not required. <b>Closed</b>
Lucy Tillman	1 Hayes Road Map 5, Lot 16	2nd Home without subdivision	15 Apr: Applicant inquired about building a second single-family home on her property without subdividing 18 - 23 Apr: Via e-mail and phone, discussed possible options. Referred applicant to ZBA.	22 Apr: Referred to and accepted by ZBA for possible variance. <b>Closed.</b>